

GOVT. DEGREE COLLEGE, NAGARI 2014-15

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

PART – A

1. Details of the Institution

1.1. Name of the Institution	GOVERNMENT DEGREE COLLEGE
1.2. Address Line 1	NEAR MANDAPAM
Address Line 2	CHENNAI – TIRUPATI ROAD
City/Town	NAGARI
State	ANDHRA PRADESH
Pin Code	517 590
Institution e-mail address	nagari.jkc@gmail.com
Contact Nos.	9490017135, 8790291506
Name of the Head of the Institution	Dr. R.RAJENDRA NAIDU
Tel.No. with STD Code:	08577 - 200040
Mobile	9490017135
Name of the IQAC Co-ordinator	Dr. S. A. SALEEM
Mobile	8790291506
IQAC e-mail address	Iqac nagari@gmail.com
1.3. NAAC Track ID (For ex.MHCOGN 18879)	APCOGN 13133
1.4. Website address	www.gdcnagari.com
Web-link of the AQAR	www.gdcnagari.com/IQAC

1.5. Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1 st Cycle	B		2007	5 years
2.	2 nd Cycle	B	2.48	2014	5 years
3.					
4.					

1.6. Date of Establishment of IQAC : 02/08/2007

1.7. AQAR for the year (for example 2010-11)

1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12.10.2011)

i. AQAR	<input type="text"/>	(DD/MM/YYYY)	<input type="text"/>
ii. AQAR	<input type="text"/>	(DD/MM/YYYY)	<input type="text"/>
iii. AQAR	<input type="text"/>	(DD/MM/YYYY)	<input type="text"/>
iv. AQAR	<input type="text"/>	(DD/MM/YYYY)	<input type="text"/>
v. AQAR	<input type="text"/>	(DD/MM/YYYY)	<input type="text"/>

1.9. Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/State Government – UGC/CSIR/DBT/ICMR etc

Autonomy by State/Central Govt./University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG Programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. Of Teachers

2.2 No. Of Administrative/Technical staff

2.3 No. Of students

2.4 No. Of Management representatives

2.5 No. Of Alumni

2.6 No. Of any other stakeholder and

Community representatives

2.7 No. Of Employers/Industrialists

2.8 No. Of other External Experts

2.9 Total No. Of members

2.10 No. Of IQAC meetings held

03

2.11 No. Of meetings with various stakeholders

No.

03

Faculty

01

Non-Teaching Staff Students

01

Alumni

01

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

Rs. 3.0 L

2.13 Seminars and Conferences (only quality related)

(i) No. Of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos

01

International

0

National

0

State

0

Institution Level

01

(ii) Themes

Student centered Learning

2.14 Significant Activities and contributions made by IQAC

<ul style="list-style-type: none">.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

PLAN OF ACTION	ACHIEVEMENTS
<p>Academic Activities</p> <ul style="list-style-type: none"> ❖ Introduction of Job Oriented Courses ❖ Guest Lectures ❖ Student Seminars ❖ Monthly tests and Assignments ❖ Quarterly, Half Yearly and Pre final Examinations. <p>Student Support Services</p> <ul style="list-style-type: none"> ❖ NSS ❖ NCC ❖ Library Automation ❖ Sports ❖ District Resource Centre (DRC) ❖ Career and Guidance Cell ❖ Women Empowerment Cell ❖ MANA TV ❖ Consumer Club 	<ul style="list-style-type: none"> • Certificate Course in Web design and Certificate Course in Computer Net working introduced. • Experts in all subjects are invited and Lectures are arranged for the benefit of the Students. • Student Class room seminars are arranged to improve the presentation skills of the students in all departments. • All the Departments conduct monthly tests and Assignments are given in all important topics. • Students benefitted much from these tests and results have increased year after year. • Voter Enrolment programme conducted • Blood Donation Camp is arranged in the College and members donated Blood. • National Youth Day conducted. • World Aids Rally conducted. • NSS Day celebrated. • NCC Cadets attended National Integrated Camps at various places • NCC Cadets participated in Blood Donation Camps. • The Library is provided with Computer, Xerox machine and Internet facilities. • This college Students have won prizes in the various Elocution and Cultural programmes organized at the District Level. • Career Development programmes are conducted by the Expert Counsellors from S.V. University, Tirupati. • International Women's Day is celebrated. • Women students are enlightened about their privileges, Legal rights and about Domestic violence etc. • All the Departments make their respective students to watch lessons on important topics telecast by MANA TV. • Meeting was arranged by Consumer Club of the College to enlighten the Students about the rights of the Consumer.

* Attach the Academic Calendar of the year as Annexure.- Attached

2.16 Whether the AQAR was placed in statutory body Yes No

Management - Syndicate - Any other body -

Provide the details of the action taken

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PART-B

CRITERION-I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
Ph.D.				
P.G.				
U.G.	08	-	02	
P.G.Diploma				
Advanced Diploma				
Diploma				
Certificate	02	03		03
Others				
Total	10	03	02	03

Interdisciplinary				
Innovative				-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option**/Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	08+02 (Add on courses)

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

Mode of feedback :

Online Manual Co-operating schools (for PEI)

* Please provide an analysis of the feedback in the Annexure.

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The curriculum is regularly revised by Andhra Pradesh State Council for Higher Education (APSCHE) and adopted by the affiliating University i.e., S. V. University, Tirupati. All the Degree Colleges implement the Syllabus every year.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

CRITERION - II

2. Teaching, Learning and Evaluation

- 2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	18	04	-	-

- 2.2 No. of permanent faculty with Ph.D.

08

- 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) During the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	07	-	01	-				06	08

- 2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty- 11 Contract Faculty - 02 -

- 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

sssss

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of LCD Projector
- Use of OHP
- Use of Internet
- Guest Lectures

- 2.7 Total No. of actual teaching days during this academic year

- 2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, On line Multiple Choice Questions)

Examination, Evaluation reforms and related norms are stipulated by the Affiliating University only. The Degree colleges have no freedom of formulating regulations regarding examination related matters.

- 2.9 No. of faculty members involved in curriculum restricting/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies – 02 (Commerce – 01 Telugu – 01)		
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- 2.10 Average percentage of attendance of students

73%

- 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.,	33	01	26	3	-	91
B.Sc.,	64	10	46	01	-	89
B.Com.,	120	10	77	13	05	88

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Providing action plan
2. Encourages Teaching Faculty to attend Orientation Programme and Refresher Course in their subjects.
3. Advices to use the LCD, OHP to show any Graphical Representation to the students.

- 2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the University	Nil
Staff training conducted by other institutions	Nil
Summer/Winter schools, Workshops, etc.	Nil
Others Orientation for New recruits	25

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filed during the year	Number of positions filled temporarily
Administrative Staff				
Senior Asst.	01			
Junior Asst.				
Record Asst.				
Technical Staff		-	-	-

CRITERION - III

3. Research, Consultancy and Extension:

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

1. The IQAC in the College encourages the teaching staff to pursue research activities such as applying for Minor Research Projects and Major Research Projects with the funding Agencies like UGC.
2. The IQAC encourages its staff members to apply for workshops and seminars with funding agencies like UGC.
3. The IQAC encourages with staff members to attend National and International Seminars and Conferences in their respective subjects and publish research papers.
4. The IQAC helps to organize various quality enhancement and programmes like anti ragging programmes, women empowerment, environmental awareness, Aids awareness programmes etc., in the Institution.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs.Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01	01	03
Outlay in Rs.Lakhs	Nil	Rs.3,65,000	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-01	-	-
Non-Peer Review Journals	-	-	-
e-journals	-	-	-
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos.in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Name of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor projects	2014-15	-UGC	3,50,000-	2,80,000-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University College	-	-	-	-
Students research projects <small>(other than compulsory by the University)</small>	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	3,50,000	2,80,000

3.7 No. of books published

(i) With ISBN No. Chapters in Edited Books

(ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1 (Telugu)		-	1
Sponsoring Agencies	-	UGC			Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
Total:

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
0	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level

- 3.23 No. of Awards won in NSS:
- | | | | |
|------------------|--------------------------------|---------------------|--------------------------------|
| National level | <input type="text"/> | International level | <input type="text" value="-"/> |
| University level | <input type="text" value="-"/> | State level | <input type="text" value="-"/> |
| National level | <input type="text" value="-"/> | International level | <input type="text" value="-"/> |
- 3.24 No. of Awards won in NCC:
- | | | | |
|------------------|---------------------------------|---------------------|--------------------------------|
| University level | <input type="text" value="01"/> | State level | <input type="text" value="-"/> |
| National level | <input type="text" value="-"/> | International level | <input type="text" value="-"/> |
- 3.25 No. of Extension activities organized
- | | | | | | |
|------------------|--------------------------------|---------------|---------------------------------|-----------|--------------------------------|
| University forum | <input type="text" value="-"/> | College forum | <input type="text" value="-"/> | | |
| NCC | <input type="text"/> | NSS | <input type="text" value="10"/> | Any other | <input type="text" value="-"/> |
- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

CRITERION - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17.16 acres	-	-	17.16 acres
Class rooms	14	1	-	15
Laboratories	9	Nil	-	9
Seminar Halls	Nil	Nil	-	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year	Nil	02	-	Nil
Value of the equipment purchased during the year (Rs. In lakhs)		5,60,360/-	UGC-AA & UGC Equipment	
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

- The office is provided with computers and Internet facility to submit any administrative information on line.

2. Library automation through e-grandhalaya 3.0 software is under process.
3. Library is provided with Internet connection.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value Rs.	No.	Value Rs.	No.	Value Rs.
Text Books	12912	9,22,000	275	30,000	13178	952,000
Reference Books	2192	2,41,652	63	6,680	2255	2,48,332
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	33	28,342	17	17,645	40	45,987
e-journals	Nil	-	N-list	5,000	-	5,000
Database	Nil	-	Nil	-	Nil	-
CD & Video (free)	81	-	Nil	-	81	-
Others (specify) University handbook	-	-	02	6,000	02	6,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	171	133	-	10	-	02	12	14
Added	Nil	-	-	-	-	-	-	-
Total	171	133	-	10	-	02	12	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. A certificate course in Net working. (for students)
2. A certificate course Web designing / Web programming for students
3. Network resource centre is functioning to provide internet access & related activities.

4.6 Amount spent on maintenance in lakhs:

i. ICT	40,000/-
ii. Campus Infrastructure and facilities	Rs.5,43,400/-
iii. Equipments	-
iv. Others	Rs.2,43,844/-
Total	Rs.8,27,244/-

CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- Students are advised to enrol for the programmes conducted by Jawahar Knowledge Centre (JKC) for acquiring related job skills and English Language.
- Students are encouraged to participate extensively in the programmes conducted by NSS, NCC, ECO Club, Red Ribbon Club, Anti ragging Cell, Career and Guidance Cell.
- Students are encouraged to take part in the activities like Essay writing, Cultural activities organized by the District Resource Centre to develop their language skills.
- Coaching and study material for P.G. Entrance Exam by different departments free of cost to enable them to pursue higher studies.

5.2 Efforts made by the institution for tracking the programme.

Add on Courses:

Certificate course in Computer Networking

Certificate Courses:

1. Certificate Course in PC Software & 'C' language.
2. Certificate Course in Spoken English & Communication Skills
3. Updating Computer and Internet Skills – A Course for Faculty Members

Remedial Coaching: For the benefit of slow learners

NCC College Unit

NSS College Unit

5.3 (a) Total Number of students : 2013-14

UG	PG	Ph.D	Others
760	-	-	

(b) No. of students outside the state

120

(c) No. of International students

NIL

Men

No	%
484	64

Women

No	%
276	36

Last Year 2013-14							This Year 2014-15						
General OC	SC	ST	OBC	Minority	Physically Challenged	Total	General OC	SC	ST	OBC	Minority	Physically Challenged	Total
21	254	13	465	18	01	772	772	23	263	14	460	-	760

Demand ratio : 1:1

Dropout 5%

5.4 Details of student support mechanism for coaching for competitive examinations (if any)

1. Coaching for PG-CET (Chemistry) is provided
2. Coaching for PG-CET (Physics) is provided
3. Coaching for B.Ed., Entrance Examination.
4. Coaching for Bank Clerks, and VRA/VRO.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Under the Supervision of Student Counselling and Career Guidance Cell, College Unit the many programmes were conducted. This programmes are aimed at imparting knowledge of Career opportunities available to the graduate students.

No. of students benefitted

5.7 Details of campus placement - Nil

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	-	-	26

5.8 Details of gender sensitization programmes

- 2-07-2014 -Programme on health, nutrition, fitness during pregnancy
- 26-08-2014- women's equality day – essay writing and elocution competition
- 05-12-2014 Programme on gender sensitization.
- 09-03-2015 Celebration of International Women's day.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level National level International level

Sports & Games:

District Level: 1. Mr.R.Pandian III B.Com received a cash award of Rs.5000/-and a Track Suit from the Hon'ble District Collector, Chittoor, organized by the "Better Tomorrow Trust Chittoor."

South Zone: Mr.G.Deva Prasad, II B.Sc., represented S.V.U., Tirupati for South Zone Inter University Chess Tournament. And won 3 rounds held at V.I.T, Vellore.

Inter – collegiate: Mr. R.Pandiyan,III B.Com. and Kum. T .Thejovathi won Gold medals in 800 m, 1500 m events. Also 4 Silver and 6 Bronze medals also secured.

No. of students participated in cultural events:

Cultural Events:

Yuvatarangam – 2013 District Level Cultural & Literacy Competitions:

1. D.Varalakshmi from III B.A., won 1st prize in Telugu Elocution Competition held at PVKN Govt. Degree College, Chittoor.
2. P.Dhana Lakshmi II B.Sc., won 1st prize in Telugu Essay Writing Competition held at PVKN Govt. Degree College, Chittoor.

Yuvatarangam – 2013 State Level Cultural & Literacy Competitions:

1. Our students D.Varalakshmi from III B.A., & P.Dhanalakshmi II B.Sc., has been selected and participated in Yuvatarangam 2013 State Level Competitions.

Tamil Folk Song Competition : T.Lavanya II B.Sc., MPC got 1st prize at STATE Level Competition in Tamil Folk Song event.

State/University level	National level	International level
<input type="text"/>	<input type="text" value="-"/>	<input type="text" value="-"/>

5.9.2 No. of medals/awards won by students in Sports, Games and other events.

Sports: State/University level	National level	International level
<input type="text" value="03"/>	<input type="text" value="01"/>	<input type="text" value="NIL"/>

Cultural: State/University level	National level	International level
<input type="text" value="-"/>	<input type="text" value="-"/>	<input type="text" value="-"/>

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution (Poor boys fund)	22	10,672/-
Financial support from government (Scholarships)	325	2,60,850/-
Financial support from other sources (Endowment and Proficiency prizes)	70	10,000.00
Number of students who received International/National recognitions	-	-

5.11 Student organised/initiatives

Fairs : State/University level National level International level

-

-

-

Exhibition: State/University level National level International level

-

-

-

5.12 No. of social initiatives undertaken by the students: 10

Social Initiatives undertaken by the Students:

NSS College Unit: On behalf of NSS College Unit under the supervision of Sri M.Narasimhulu, NSS, Programme Officer the following activities and programmes have been under taken.

- | | | |
|----------------------------|------------------------------|--------------------------|
| 1. Clean &Green | 2. Blood Donation Camp | 3. NSS Day Celebration |
| 4. AIDS Day Rally | 5. Garden Cleaning | 6. Hudhud Cyclone fund |
| 7. Sri Vari Seva Programme | 8. Voter Enrolment Programme | 9. Voter Day Celebration |

NCC College Unit: On behalf of NCC College Unit under the supervision of Sri M.Srinivasulu, NCC Care Taker, the following programmes and activities have been organized.

- | | |
|------------------------------|-----------------------------|
| 1. Republic Day Celebrations | 2. AIDS Awareness Programme |
| 3. Clean & Green Programme | 4. Blood Donation Programme |

5.13 Major grievances of students (if any) redressed: **Yes**

Date	Grievance	Whether redressed/not
26-06-2014	For Providing Potable drinking water	Redressed
28-07-2014	For fixing broken tiles	Redressed
04-09-2014	For replacement of Tube lights and fans	Redressed

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Since its inception, the Institution has been striving to promote professionalism and academic excellence. The preparation for NAAC assessment mirrors the institutional efforts in the overall academic scenario and how best it can re-orient itself to the cause of creating and promoting academic excellence among the stakeholders.

- Contribution to National Development
- Fostering Global Competencies among students
- Inculcating value systems among students
- Promoting the use of Technology
- Quest for Excellence

6.2 Does the Institution has a management Information System

No.

6.3 Quality improvement strategies adopted by the institution for each of the following.

6.3.1 Curriculum Development

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6.3.2 Teaching and Learning

1. In the Department of Botany Study project was done by the students on “Soil Testing in the fields of students” and suggestions given to improve nutrients.
2. Study project was done by the students under the guidance of Department of Mathematics on “Cryptography”.
3. Study project was done by the students under the guidance of Department of Chemistry on “Water analysis in and around Nagari Municipality” to determine hardness of the water.

6.3.3 Examination and Evaluation

1. Dr.V.Balasubramanyam Achari acted as a paper setter to Yogi vema University, Kadapa, also acted as paper setter in District common pre-final examinations.
2. Sri B.Rameshchandra Babu Lecturer in Mathematics acted as paper setter to Govt. Degree College (Autonomous) Kadapa, also as paper setter in District common pre-final examinations.
3. Sri B.Rameshchandra Babu Lecturer in Mathematics acted as Practical Examiner in Dravidian University, Kuppam.
4. Dr.S.H.Sowbhagyamma acted as paper setter in District Common Pre-final Exams.
5. Smt.V.Vasavi acted as a paper setter to DKW Govt. Degree College, Gudur.
6. Sri V.Prabhakar Rao, Lecturer in Chemistry acted as an observer in April 2014 in SVU Examinations at Seshachala Degree College, Puttur.

6.3.4 Research and Development

1. Dr.V.Balasubramanyam Achari, Lecturer in Physics published 01 Research Paper.
2. Sri Tirumala Vasudeva Rao, Lecturer in History published 4 books.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Spectrometer, Electrometer, potentiometers, multimeters etc worth of Rs.2,27,000 /- were purchased by the Department of Physics.
2. Computers, Printers, Scanners, LCD Projectors, Cameras, Xerox mechanics, Binocular microscope etc., worth of Rs.12.5 lakhs are purchased from Additional Assistance.

6.3.6 Human Resource Management

In Higher Education Institutions in Andhra Pradesh State, the Principal is the Manager of Human resources available. In this colleges Faculty and students are the human resources. Faculty prepare the students to complete their studies and progress into higher education or Jobs.

Time Schedule is One academic year	<ul style="list-style-type: none"> • Students are managed by giving an annual time table to run the classes according to a time frame. • Faculty submits Annual Academic plan to complete the syllabus and to prepare the students to take University exams. • The student Support Services like NCC, NSS, UGC Add on Certificate courses will add value to the Degree. Eco-club, Blood donation Camp, AIDS awareness Programme will serve the community. • After completion of the Degree these students become successful human resources to take part in the development of the country at large.
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6.3.7 Faculty and Staff recruitment

<ol style="list-style-type: none"> 1. Recruitment of faculty is done by Commissioner of Collegiate Education through A.P. College Service Commission. 2. Non-teaching staff are recruited by Regional Joint Director of Higher Education, Kadapa.

6.3.8 Industry Interaction/ Collaboration

Telugu	<ul style="list-style-type: none"> • Dr.S.H.Sowbhagyamma, Lecturer in Telugu is a member in Eetharam Kavitha Vedika and presented her poetry. • MOU with Department of Telugu, S.V.Univeristy, Tirupati
English	MOU with Department of English, S.V.University, Tirupati
Maths	<ul style="list-style-type: none"> ❖ MOU with Department of Maths, S.V.University, Tirupati ❖ Sri Rameshchandra Babu, Lecturer in Mathematics acted as Resource person in Free Coaching in Summer Camp organized by Dept. Of Mathematics, S.V.University, Tirupati. ❖ MOU with Department of Mathematics, S.V.Arts College, Tirupati ❖ Interaction with DDE, S.V.U., Tirupati
Physics	❖ Interaction with Government Degree College (Autonomous) Kadapa.
Chemistry	<ul style="list-style-type: none"> ❖ MOU with Glory Pharma Pvt. Ltd, Gajulamandyam. ❖ MOU with S.V.Sugars, Gajulamandyam.
Botany	❖ MOU with Dept. Of Botany, S.V.University, Tirupati
Zoology	<ul style="list-style-type: none"> ❖ MOU with Department of Zoology, S.V.University, Tirupati. ❖ MOU with Non Genital Organization.
History	❖ MOU with Dept. Of Ancient Indian History and Archaeology, S.V.University, Tirupati.

Politics	❖ Interaction with court officials
Commerce	❖ MOU with Vidula Solus and Services Bangalore.
Economics	❖ Member in Samatha Vidyalaya a school for inspired children, Tirupati
Library	❖ MOU with S.V.University Library, Tiurpati.

6.3.9 Admission of Students

Admissions of students into the Institution is made on the basis of Merit and SC, ST, BC and women reservations.

6.4 Welfare schemes for

Teaching	Medical reimbursement/health cards by State Government.
Non teaching	Medical reimbursement/health cards & festival advance by State Government.
Students	Social Welfare Scholarships by State Govt., Poor boys funds, Proficiency prizes, Endowment prizes.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Guidance Cell (CCE)	Yes	IQAC
Administrative	Yes	Regional Joint Director	Yes	Academic Committee

6.8 Does the University/Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

- Online system is introduced for submitting of examination application and payment of fees.
- Hall tickets are downloaded online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The Commissioner of Collegiate Education chooses certain Affiliated Colleges based on certain criteria in each District of Andhra Pradesh and advises them to go for autonomous state. The respective College prepares proposals and submits them to the U.G.C through the Commissioner.

6.11 Activities and support from the Alumni Association

The Alumni Association members occasionally meet the Principal to discuss the developmental activities in the College. Their role is limited to advisory and limited material support. They also participate in the important Rallies like World Aids Day Rally, National Voters day, World

6.12 Activities and support from the Parent –Teacher Association

Parent Teacher Association Meeting is held and discussed the Welfare Measures and improvement of facilities to the students.

6.13 Development programmes for support staff

- Training, Orientation Programme, was organized for support staff for online submission of Salaries of the Staff of the Institution.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The Eco Club, NSS & NCC wings contributed to maintain Environmental balance in the campus.
- Vermi compost pit is established by the Department Of Zoology.
- Department of Botany insisted on use paper cups and Bags in the college premises by avoiding plastic cups and bags.
- Department of Botany developed Garden and maintain greenery in the college premises.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Continued the Proficiency Prizes.
2. Started new endowment prize in the Department of English.
3. Regular visits to upper primary school to inculcate interest in studies.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken
There is a immediate necessity to start programme in employability skills as the students are from rural areas	Jawahar Knowledge Centre (JKC) of the institution has taken necessary steps to improve the skills of employability of our rural background students
As the students want to progress into higher studies like M.Sc/ M.Com/M.A. and M.C.A. there is necessity to start P.G entrance coaching in all subjects	All the departments are requested to start PG entrance classes to the interested students in extra hours
The institution has also plans to start P.G. course like M.Com in the college in future, if accommodation is provided.	Proposals submitted to the CCE to accord permission to start PG course M.Com
To construct a Seminar Hall in the Institution.	Proposals submitted to the higher authorities for funding to construct seminar hall

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Annexure enclosed

** Provide the details in annexure (annexure need to be numbered as i,ii,iii)*

7.4 Contribution to environmental awareness/protection

1. Conducted elocution and drawing competitions to bring environmental awareness among students.
2. Explained the hazardous effects of plastic to the canteen people and to all the hotels nearby our college and convinced them to use paper cups instead of plastic cups.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The Physics department of our college started a training course in computers for the staff members. During lunch hour all of us will meet in the computer department and share the latest techniques in the field of computers. And majority of the faculty of the college have computer literacy.

SWOT Analysis:

Strengths:

- ❖ We have sufficient land with an extent of 17.75 acres.
- ❖ The institution has own building.
- ❖ The Institution has total number of 760 students in Eight Courses.
- ❖ Apart from Conventional Courses, we have restructured courses like B.Com (Computer Applications and B.Sc (MPCs). We are also having UGC Add-on courses (Web Design and Computer Networking). The College also offering Certificate Courses like Tally, PC Software and 'C' -Language, Spoken English and Communication Skills.
- ❖ The Institution has 29 sanctioned posts in which 22 members are Regular Lecturers and 2 members are Contract Faculty. Among the faculty working in the Institution, 8 members are having Ph.D Degree, 7 members are having M.Phil Degree. 5 members of the Staff are NET/SLET qualified.
- ❖ College conducts Add-on Courses in Web Design, Computer Networking, Tally ERP9, 'C'- Language which promotes the student skills suitable to present job markets.

- ❖ For the past two academic years this Institution stood first in results among all the Government Degree Colleges in Andhra Pradesh. The Results for the last two academic years are as follows:

2013 - 14 :: 86%
2014 - 15 :: 63%

Weaknesses:

- ❖ We need 28 Classrooms to run all the programmes. But at present, we have only 14 classrooms.
- ❖ Drop out rate is 5%.
- ❖ As the institution is located in the backward area, the socio-economic conditions of the parents are low. Most of the students are from SC,ST, BC and minority categories.
- ❖ Majority of the students are first generation students.

Opportunities:

- ❖ This year, JKC Mentor was appointed by CCE, Hyderabad and also Rajiv Yuvakiranal training program was sanctioned to our college. By using these two opportunities we will enhance the employability skills of the students.
- ❖ The institution has meagre dropout rate of 4%. It may be arrested by conducting various need based certificate courses like Tally, Spoken English, and Communication Skills, 'C' Language etc., which attracts the students towards College.
- ❖ By improving basic infrastructure of the college, we will be in a position to enhance the quality education through modernized technology.

Threats:

- ❖ As public evinces more interest in technical education the feature of general education is facing several problems. Majority of the intelligent students of the qualifying examination prefer to join Technical courses, like B.Tech and only average or below average pupils only seek admission in general education.

8. Plans of institution for next year

- The Institution has also plans to start P.G courses like M.Com in the College in future, if accommodation is provided.
- To construct additional 9 class rooms.
- To construct compound wall to avoid encroachments in to the college campus.
- To provide infrastructure facilities like furniture, cots etc in the women's hostel
- To install Solar energy panels in the Laboratories
- To construct a Seminar Hall in the institution

Name Dr. S.A.SALEEM



Signature of the Coordinator, IQAC

Name Dr.R. RAJENDRA NAIDU



Signature of the Chairperson, IQAC

ANNEXURE - I

AQAR 2014-15 BEST PRACTICES

Distribution of medicines for Swine flu for School children of Mandal Parishad Upper Primary School, Chintalapatteda (Vill) near Nagari, by the Department of Economics.

1. GOAL:

Now a days we have been experiencing totally new types of diseases. Swine flu is one of such diseases found adversely affecting human life. So as a precautionary measure it is decided to distribute medicines for Swine flu to the students of MPUP School in nearby village to this Institution.

2. The context:

When the viral fever Swine flu is wide spread, the attendance of the school children is low. The fever can be prevented if some precautionary measures are taken. The students and their parents are from rural areas and not aware of many diseases including Swine flu and other viral infections. So to bring awareness among students, parents and Teachers to deal with this viral disease, a programme was conducted.

3. Practice:

We have explained about the symptoms of Swine flu to the students, parents and teachers so that they can identify the fever in the children in advance. We have given them the medicines & explained the method of usage of the medicine. Whenever teacher finds the symptoms of Swine flu, they can give the medicines to the students before the health condition deteriorates.

4. Evidence of Success:

The students, parents and teachers came to know about the Swine flu fever and its symptoms after the programme. After the programme, when we visited the school, they informed that the spread of Swine flu is controlled among the School children. So the programme has good success rate.

5. Problems encountered:

At the beginning, the students and parents were hesitant about the efficacy of the medicine and afraid of the side effects. Later, taking the initiation and encouragement from the teachers, we could overcome the problem of distribution of medicine.

6. NOTE:

We have brought awareness about different kinds of viral fevers to the school children and basic easy methods to prevent attack of diseases and to keep good health.

ANNEXURE – II
AQAR 2014-15

BEST PRACTICES

Training of Women students in floral arrangement:

This training of decoration, beautification, bouquet making is undertaken by the Women empowerment cell in the Institution.

1. Goal:

The main object of this practice is they can keep their homes clean, tidy and in a well decorated way. We feel that making women students aware of home decoration, beautification, bouquet making is the first priority and remains for lifelong. Hence we taught the women students the technique and the methods of floral arrangement. It also creates and aesthetic sense in their households. This training also creates an opportunity for them to exploit their skill for commercial purpose.

2. The Context:

Since the students come from rural poor and illiterate background, they may not be aware of many things that are related to richness. Beautification and decoration, housekeeping are such practices related to rich people. Today's girls are tomorrow's home makers. Therefore it is thought that if these skills are taught to them, they may benefit from the skills in future. Hence it is decided to take up training the women students in floral arrangement.

3. Practice:

The women students are asked to collect various types of flowers available from their surroundings, both wild and grown in gardens. In response this and the students brought many varieties of flowers. The women Faculty of the Women empowerment cell taught them the techniques of floral arrangement and bouquet making. These skills were used when the

students made floral arrangement for the two Seminars conducted in the institution.

4. Evidence of success:

The students were enthusiastic throughout their training period. All the floral arrangements made during the Seminars and the flower bouquets handed over to the Dignitaries are prepared by the students. This arrangement saved the Seminar Organizers thousands of rupees. Many people appreciated the efforts taken by the students in the Stage and Seminar hall floral arrangement.

5. Problems encountered:

In the beginning the students were very slow in learning as they hail from a rural background. But women are naturally adept in learning flower arrangement techniques. This floral arrangement skill is taught in cities only and the art belongs to urban areas. But as the students have shown much patience and developed the flower arrangement skills.

6. Note:

It is one of the efforts of the Women empowerment cell to create a dignified way of teaching a skill to women students to exploit the skill for commercial skill.

ANNEXURE
AQAR 2014-15
CRITERION – 1

FEED BACK ANALYSIS

A total of 100 Students, Parents and Alumni are given different questionnaires and feedback is taken from them.

1. STUDENTS:

80% of the students expressed those facilities regarding class rooms and infrastructure is good. Regarding NSS and NCC 60% of the students expressed that they are good. Regarding completion of syllabus, interest generated by the Faculty, depth and content of the subject and different teaching methods used, majority of the students felt that they are very good. In case of Curricular, extracurricular activities in the College and regarding Sports/Games facilities, majority of the students expressed that they are good. All the students opined that the Library and learning resources in the college are very good.

2. PARENTS:

Most of the parents belong to the Agriculture sector and only a few are self employed. Majority of the parents expressed that the Courses offered and facilities in the College are useful their wards. They also expressed good opinion about the Infrastructure facilities available in the Institution. They also expressed that implementation of reservations in the admissions is good. Regarding safety of Women students and implementation of anti ragging measures is good. All the Parents felt that Government Scholarships and Poor boy's fund implemented good. All the parents expressed good opinion regarding transport, sanitation and drinking water facilities in the

Institution. Lastly, majority of the parents felt that their ward's overall performance is good in the Institution during their period of study.

3. ALUMNI:

A cross section of Alumni who completed their Course of study in different academic years is approached for their opinion on various aspects of the Institution.

80% of the Alumni expressed that they attend the Alumni Association gathering randomly. Majority of the Alumni admitted that their role in the development of the Institution is limited to advisory support only. They expressed that the College Administration listens to their suggestions. Majority felt that there is a good change in Infrastructural facilities over a period of time. All of them expressed that Library facilities for student development and progression into higher studies are good. Alumni expressed good opinion regarding Gymnasium. All the members of the Alumni expressed over all good opinion about the Institution.

PART - A
2.15 ANNEXURE - ACADEMIC CALENDAR
SRI VENKATESWARA UNIVERSITY :: TIRUPATI
ACADEMIC SCHEDULE FOR THE YEAR 2014-2015
(For B.A./B.Com./B.Sc./BBM/BCA/BHM Degree Course and Oriental Courses)

Sl. No.	Particulars of Commencement of Classes for Under Graduate (U.G.) Courses	2014-15 (Academic Year)
1.	Re-opening of the College after Summer Vacation and Commencement of II and III Year Classes	16.06.2014 (MONDAY)
2.	Last date for admission into I Year Degree Courses without LATE FEE	31.07.2014 (THURSDAY)
3.	Commencement of classes for FIRST YEAR COURSES	01.08.2014 (FRIDAY)
4.	Last date for admission into degree courses with LATE FEE	14.08.2014 (THURSDAY)
5.	Submission of Return of Matriculates relating 2014-15	30.09.2014 (TUESDAY)
6.	Last working day of I Term	01.10.2014 (WEDNESDAY)
7.	I Term Vacation	02.10.2014 to 12.10.2014 (THURSDAY) to (SUNDAY)
8.	Reopening of the Colleges for II Term	13.10.2014 (MONDAY)
9.	Last date for receipt of Three Year Degree Examination application forms for March/April - 2015 together with prescribed fee in the office of the Controller of Examinations	31.10.2014 (FRIDAY)
10.	Sankranti Holidays	10.01.2015 to 18.01.2015 (SATURDAY) to (SUNDAY)
11.	Reopening of the Colleges after Sankranti Holidays	19.01.2015 (MONDAY)
12.	Commencement of Online English Examinations	16.12.2014 (TUESDAY)
13.	Commencement of Practical Examinations for III, II and I Year Degree Courses	21.01.2015 (WEDNESDAY)
14.	Last day of Instructions	02.03.2015 (MONDAY)
15.	Commencement of Theory Examinations for III, II and I Year Degree Courses	03.03.2015 (MONDAY)
16.	Last working day of the Academic Year 2014-15	15.04.2015 (WEDNESDAY)
17.	Summer Vacation	16.04.2015 to 14.06.2015 (THURSDAY) to (SUNDAY)
18.	Reopening of Colleges after Summer Vacation for the next Academic Year i.e., 2015-16	15.06.2015 (MONDAY)